Recomputation of Grade Point Average (GPA) Request Form

Students who change from one graduate program to another may file a Recomputation of GPA. The Recomputation of GPA request must be filed within one calendar year of beginning the new program.

I understand the following implications of an approved and processed recomputation of GPA:

- *A recomputation of GPA cannot be reversed*
- *All coursework completed on my original graduate program will remain on my transcript but will not be used when calculating my cumulative graduate GPA and may not be accepted as transfer credit by other institutions*
- *My financial aid eligibility will still take into account ALL my previous credits*

Student: _____ Signature: _____ ID#: _____

Email: _____

Program Change Details:

Previous Degree Program: _____

New Degree Program: _____

Are there previous course(s) for which grades have not yet been issued?

Course: _____ Semester & Year: _____ Credit(s): _____
Course: _____ Semester & Year: _____ Credit(s): _____
Course: _____ Semester & Year: _____ Credit(s): _____
Course: _____ Semester & Year: _____ Credit(s): _____

Effective Date of Change: _____ Year: _____

Last Enrollment in Previous Program: _____ Year: _____

First Enrollment in New Program: _____ Year: _____

Required Approvals:

Advisor

Name: _____ Signature: _____ Date: _____

Department Chair (or Interdisciplinary Program Director)

Name: _____ Signature: _____ Date: _____

Graduate Studies (Cumulative Graduate GPA at point of recomputation: _____)

Name: _____ Signature: _____ Date: _____