



## ROYALTIES INFORMATION 2024-2025

Under the terms of CMU’s policies, if you are the author or co-author of materials that are being used in conjunction with a CMU course, you may be required to submit a portion of your royalties to CMU. **If you are the author of materials sold to CMU students, this form must be completed and turned in even if you have no royalties to report.**

Please complete this form, each semester as applicable, and return it, along with any royalties due, to your dean’s office as well as ORGS (orgs@cmich.edu), by the following dates:

Fall Semester 2024: Friday, September 27, 2024  
 Spring Semester 2025: Friday, February 28, 2025  
 Summer Semester 2024: Friday, June 27, 2025

CMU course designator and number	Title of course materials you authored	Are these materials sold to others outside CMU?		Are you teaching the course in which these materials are used?		Were you involved in the selection of these materials for your course or other courses?		Royalties per book (Indicate “none” if no royalties are paid to you)	Number of new textbooks sold to CMU students	Total royalties due CMU

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Department: \_\_\_\_\_