



# MAKING MID-YEAR BENEFIT CHANGES

Between open enrollment periods, you can only change your benefit elections if you experience a qualifying Status Change event.

## Qualifying Status Change events include but are not limited to:



Birth, placement for adoption, or adoption of a child or newly appointed legal guardianship

Marriage or divorce

You and/or your dependents gain or lose other group coverage

A dependent satisfying, or ceasing to satisfy, eligibility requirements under the plan

Any changes you make to your benefits must be aligned with the type of qualified event. For example, if you get married, you may enroll your spouse and any children newly eligible as a result of the marriage.

## Have you recently experienced a qualifying Status Change event?

You must complete a Status Change Form and return it, along with appropriate documentation, to the Benefits & Wellness office **within 30 calendar days of the event**.

More information can be found [online](#).