

CENTRAL MICHIGAN UNIVERSITY
PROFESSIONAL & ADMINISTRATIVE COUNCIL

Minutes
June 8, 2023 – WebEx Webinar

Members Present: Cheryl Gonzalez; Molly Schuneman; Dawn Welch; Thad Dickinson; Lori Hella, Christian Ikekhuah

I. Guest Speakers:

A. Jonathan Webb, AVP/Facilities Management

Jonathan shared a [presentation](#) with the council covering summer construction projects. He stated there are over 60 projects and around \$30million worth of work. Included in those projects are updates to Moore Hall, Park Library, Wheeler Hall, and Bennett Track amongst others, as well as infrastructure projects, building an outdoor patio for music events, maintenance type projects like resurfacing, sewer line updates, sidewalk repairs and more. Summer is a very busy time for construction to least interfere with student classes and housing. Jonathan also shared the organizational structure of his unit.

B. Jim Bujaki, VP/Information Technology/CIO

Jim shared that OIT updated their mission statement to align with the updating of our strategic plan, and they are working through updating goals and objectives. There are three prongs to their overarching goals: keep CMU safe, modernize & consolidate, and transform. He also shared some of the accomplishments OIT has recently had such as security function, endpoint detection and response product for workstations, enhanced backup solutions, and software licensing negotiations. With the change in budget funding model University wide, it was also an opportunity to review chargebacks to be more transparent. Jim also shared that we have over \$35million in deployed assets, with a little over 40% considered beyond useful life. OIT has been using one-time dollars towards this but also wants to get a sustainable plan in place. Also, Jim shared that the cell phone service we offer through CMU Connect has seen phenomenal growth, and we are 1 of only 2 or 3 institutions to offer this service (and the only one in Michigan).

C. Robert O. Davies/President

President Davies spoke to the council and began by acknowledging **P&A's involvement in** student experiences/events and recruitment, as well as student success. He shared that while enrollment is down across the country (especially Michigan), we are still seeing the same trends as last year towards an increase (specifically in freshman, transfers & international students). Some peer institution enrollments are also up, but most are down. He shared that when MSU dives into their waitlist, we typically see a big drop in our enrollment. While we did lose some this year, it was significantly lower than previous years. President Davies also shared what **we're seeing** about 80% of graduates walk at commencement which is outstanding. Also, about 95% of students coming to campus for orientation are enrolling that day (5+ years ago this was only 80%). President Davies commented on the overall budget stating budget reductions are still happening but are very strategic as we need resources to advance the institution and retain employees. With

this, he shared they are working through details of a salary increase **for P&A's, too**. He also shared we are already planning for a slight reduction again next year, but each year it become less significant than previous year, in hopes of a surplus by 2026.

II. New Business:

A. Health Care Committee / Vacant P&A Seat

There is still an open P&A seat on the Health Care Committee. Dawn Welch shared her insight of this **committee being a current member and shared it's very** interesting with minimal commitment. Lori Hella also added insight to the committee as a current member and shared the history of the committee. After discussion, Kylie Bos volunteered for the vacant seat **to represent P&A's on the Health Care Committee**.

B. Council Elections

With the annual call for nominations for the P&A Council soon approaching, Lori shared with the group a little about the process. For anyone nominated, whether by a colleague or yourself, a short bio will be needed. The bios will be included in an electronic survey what will go out **to all P&A's** and you can vote for **who you'd like to represent your division in the vacant seat(s)**.

C. Roundtable Updates

- i. FAS – Lori shared that HR is working through a number of things to support the transition between fiscal years and some of the budget decisions. They are also working on annual revisions to the P&A handbook **which doesn't include anything** significant this year, more just policy alignment, grammatical edits, and things of that nature.
- ii. Academics – Cheryl Gonzalez shared they just finished their spring in-service, which was a successful two-day meeting where everyone came together. She mentioned **there's** an increase in CMU online apps and admits this year, and they are expanding pathways with dual enrollment opportunities and increasing transfer pathways as well. Dawn added that the media services revamp and watermark system updates were the big things in her area, and also shared that training and additional information will be coming soon on the syllabus & curriculum management systems.
- iii. Off-Campus – No updates
- iv. Student Affairs – Molly Schuneman shared their current priority is planning for Main Stage, and this will be the first-time community businesses will have tables again since pre-pandemic.
- v. President – Christian Ikekuah stated that Jim already provided the updates from his area (OIT), with the additional update **they're** testing redundancy of core services.

III. Adjournment: Meeting adjourned at 2:58pm.

The next P&A Council Meeting will be held via WebEx on Thursday, September 14, 2023, at 1:15p.m.

Respectfully submitted:

Angie Moss
Human Resources

[WebEx Recording](#)