

CMU Student Employment Services

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Exit Interview Questions for Student Employees

Future students working for your department benefit from exit interviews. Use the insight from these questions to create an environment where not only quality work can be produced, but learning can flourish. The following questions are to be used as a guide and are written to apply to most areas. You are welcome to create questions more specifically tailored to your department of the university.

1. What is your reason for leaving?
2. How could we have equipped you better? What tools could you have used?
3. How would you describe our office or department culture?
4. What qualities should we look for in a replacement?
5. What were the best parts of your job? The worst?
6. What was your most memorable day working here?
7. What would you change about this job?
8. In what ways was your work rewarded and recognized?
9. How would you describe the working relationships established?
10. How would you improve training for this position?