



Dual Enrollment Registration Form

Please submit this completed form with counselor/principal signature to cmuadmissions@cmich.edu at least three weeks before your course start date. A new registration form must be submitted each semester that you dual enroll.

First Name _____ Last Name _____ DOB _____

High School _____ Type of High School Public Private Other

If Other, please describe (homeschool, charter, etc.) _____

Does your high school run on semester or trimesters? _____ Grade Level _____

Central Michigan University recognizes that a secure environment enhances learning opportunities. To provide the best possible learning environment, we require applicants to respond to the following statements, as part of the admissions process:

For reasons involving academic dishonesty, financial impropriety, or an offense that harmed or had potential to harm others, has any secondary school or college you have attended taken any of the following actions against you: expulsion, suspension, placed on a probationary period, other disciplinary action, or entered into an informal resolution resulting in disciplinary action with you?

Yes

No

Have you ever been convicted of a criminal offense other than a minor traffic violation, or are there criminal charges pending against you at this time?

Yes

No



Check term:

- Fall (August-December)
- Summer I (6 weeks May-June)

- Spring (January-May)
- Summer II (6 weeks June-August)

Course Title	Section Number	Tuition paid by school district:*		
		(select one option for each course)		
Example: PSY 100	Example: 22344638	Pays ALL tuition	Pays ZERO (Student pays all)	Pays up to \$ (per course)

Alternative Course (optional - if above are unavailable)

Course Title	Section Number	Tuition paid by school district:		
		(select one option for each course)		
Example: PSY 100	Example: 22344638	Pays ALL tuition	Pays ZERO	Pays up to \$

Withdraw/Drop Course (must be done before course withdrawal/drop deadline)

Course Title	Section Number	New tuition paid by school district		
		(select one option for each course)		
Example: PSY 100	Example: 22344638	Pays ALL tuition	Pays ZERO	Pays up to \$

*It is the responsibility of the student to ensure their dual enrollment tuition is paid in full. If you drop/withdraw from a course, you may also be responsible for paying your school district back for their contribution.

I certify all the information on this form is correct, and I agree to have information regarding my CMU dual enrollment (e.g., course schedule, final grade, etc.) shared with my high school.

Student Signature

Date – MM/DD/YY

The section below must be completed by high school counselor/principal

I certify that this student is in good academic standing and has our district's approval to enroll in the above dual enrollment course(s) through CMU. I have confirmed that the tuition paid by the school district is accurate.

Counselor/Principal Name (Please print)

Counselor/Principal Email Address

Counselor/Principal Signature

Date – MM/DD/YY

IF THE SCHOOL IS CONTRIBUTING TOWARDS DUAL ENROLLMENT TUITION, PLEASE COMPLETE THE FOLLOWING:

Who should be contacted for questions regarding dual enrollment billing? Please provide name, email, & phone number:

Preferred method of submitting payment invoice: _____

School billing address: _____

How many class periods are taught at the district per day? 5 classes per day | 6 classes per day | 7 classes per day

How many high school class periods will the student's CMU course(s) count towards? _____